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Assistant Manager (Isla Vista)



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compensation: **\$17 to \$21/hr plus bonuses and profit sharing**

employment type: **full-time**

The IV Bagel Café, a 25-year landmark restaurant in Isla Vista with a significant following and winner of one of the top 40 breakfast places in College Towns in the US, is currently searching for an amazing and experienced Assistant Manager. At Bagel Café, we understand that our employees and customers are our greatest assets, and so our colleagues and food are our top priorities. We are looking for a highly motivated individual that has a strong work ethic and a passion for hospitality. The ideal candidate will exude warmth, can work well in a fast-paced environment and keep that environment safe and clean. Unlike most successful restaurants, Bagel Café closes at 3 pm daily, so you have your nights free.

If you have an outgoing, friendly personality, are conscientious, driven, extremely organized, have a can-do attitude and entrepreneurial spirit with management experience in either casual or upper-end fast casual dining then we would love the opportunity to discuss this incredible career opportunity with endless upside potential. This job isn't a desk job, since you will be on the front lines helping customers, assisting your colleagues, and making sure the quality lives up to the standard we have set for over 25 years.

Job Type: Full-time
Assistant Manager pay: \$17-\$21hr plus profit sharing (depending on experience)

Requirements

High school diploma or GED; post-secondary education is a plus.
1 year of leadership experience managing teams, business operations and the guest experience in the hospitality or foodservice industries.
Demonstrated success in hiring and developing teams, creating a superior service environment and achieving financial objectives.
Experience in creating productivity goals, inventory par levels and team schedules, and managing costs.
Foodservice safety training certificate (or required to obtain within 30 days of employment).
Basic proficiency in Microsoft Word, Excel and Outlook, with comfort in learning new technologies as we use web/app-based loyalty and marketing tools
Work Availability: Must have the flexibility to work various shifts, including early mornings, weekends and some holidays, based on changing business demands.

Responsibilities:

Facilitate the opening and closing of the cafe, including cash-drawer balancing and bank deposits.
Manage fulfillment of online orders and the ordering system
Create and communicate bi-weekly sales productivity goals, bagel baking plan and team schedule, and adjusts bakery coverage based on changing business trends.
Set inventory par levels based on production demand and sales forecast, monitors stock levels,
Process weekly supply orders and conducts monthly inventory.
Ensure product, service, and cafe environment are consistently upheld and that all cafe operations adhere to food and health safety standards and Bagel Café policies and procedures.
Manage all controllable expenses, including labor, COGS, maintenance and supplies, to maximize profitability
Make sure Bagel Café complies with all Labor Laws
Manage daily wholesale
Performs administrative functions, including payroll processing, sales, bank deposits, and weekly call with the owner

Marketing

Use SpotOn Marketing Tool (it's easy) to reach out to customers and to entice them to come back more often
Engage team members to promote Bagel Café's loyalty program
Reach out to local businesses to grow wholesale business.

EEO: Bagel Café is an equal opportunity employer and values diversity. All employment decided on the basis of qualifications, merit and business need.

Benefits:

Profit Sharing
Health Insurance
Employee Discount
Vision Insurance
Dental Insurance

Experience:

Management: 1 year (Required)
Restaurant: 1 year (Required)

License:

Food Handler (Required)

Additional Compensation:

Assistant Manager: profit sharing
Store Discounts

Work Remotely:

No

Job Type: Full-time

Pay: \$17.00 - \$21.00 per hour

- Principals only. Recruiters, please don't contact this job poster.
- do NOT contact us with unsolicited services or offers

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